

For Office Use Only:

\$ \_\_\_\_\_  December Grad

Check # \_\_\_\_\_  Cash

Notes: \_\_\_\_\_

# CHS Parking Information Sheet

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Telephone \_\_\_\_\_

Student Cell Phone # \_\_\_\_\_

### Vehicle Info:

Make ( Ford, Chev, Etc.) \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Color \_\_\_\_\_

License Tag# \_\_\_\_\_ County of Reg \_\_\_\_\_ Exp. Date \_\_\_\_\_

**Parking Space #** \_\_\_\_\_

*All information provided is correct to the best of my knowledge. If at any time this year this information changes, i.e., I change vehicles, exchange vehicles with a relative, etc., or get a new license plate with a different number, I will notify Mrs. Parker in the Commons Office immediately – as close to 8 a.m. as possible, and provide a copy of the new registration and insurance.*

**Students: If you choose a parking space located directly outside the Fine Arts area of the student parking lot, which includes parking space numbers 23-284, it is mandatory for you to have your vehicle moved before 3:15 p.m. every day due to band practice. If you choose one of these spaces, remember your space must be vacated by 3:15 p.m. – no later. If you are involved in an extracurricular activity or any school field trip that would be after hours and will keep you after school regularly, we strongly discourage you from choosing one of these parking spaces as you will be expected to have your vehicle moved by 3:15 – no exceptions. If you choose one of these spaces and you do not adhere to this policy, you will be reassigned a new parking spot on your first violation, or, if the administration so chooses, your car may be towed at your expense.**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

*Make sure you also sign the last page.*

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X  
X  
X  
Y

## CHS STUDENT PARKING PRIVILEGES DISCLAIMER

### **I. Parking Rules**

#### **A. I WILL PARK IN MY ASSIGNED SPACE**

I will not use a borrowed tag, nor will I loan or sell my parking tag. I will not use the space of a friend even if they say it is okay. I will not give permission to anyone to park in my assigned space. Upon withdrawal from CHS, I will return my static parking sticker to Mrs. Parker in the Commons Office. I understand that at no time may I give my parking space away to another student. The parking lot is divided into sections, and spaces are assigned first to seniors, then juniors, sophomores, and freshman. If someone parks in my space I will park at the tennis courts and notify Mrs. Parker in the Commons Office immediately so the problem can be fixed. If I drive a vehicle different from the one I have registered on file, I will see Mrs. Parker as soon as I arrive and take her the registration and insurance (with current expiration dates) on the alternate vehicle. I understand failure to do so violates CHS parking policy, and disciplinary action will occur.

**B. STATIC PARKING TAGS** are the property of Cookeville High School. Static parking tags must be placed/attached in the lower right-hand corner of the passenger side windshield and must be displayed at all times while on campus. A student only purchases the privilege to park on campus, and this privilege may be suspended or revoked due to the student's abuse of the privilege. CHS reserves the right to reassign parking spaces at the school's discretion.

### **II. Driving Laws**

LAWS THAT APPLY TO DRIVING ON ROADS IN THE STATE OF TENNESSEE ALSO APPLY TO DRIVING ON CHS PROPERTY AND WILL BE ENFORCED AS SUCH.

- A. **SPEEDING** – The speed limit on the school campus is 15 mph. Any excess of this is considered reckless driving according to TCA code: 55-8-152 (e) (1-2)
- B. **STOP SIGNS** – There are several stop signs on campus. These will be monitored and violations dealt with by: 1) loss of driving privileges, 2) suspension/detention, 3) citation, or 4) any combination of 1, 2, or 3.
- C. **IMPROPER LINE CROSSING** – Traffic dividing lines on the roadways and the parking lot itself will be adhered to. Drivers will stay in the right lane anywhere there is a yellow line dividing the roadway. The parking lot is divided into lanes. Drivers will stay in these lanes unless directed by an officer or administrator to do otherwise. Students must stop when coming to the end of a parking lane. At the entrance to CHS, drivers should not cross the solid line. You must wait to cross until the line is dashed/broken.
- D. **DO NOT ENTER SIGNS** – The sign by the Fine Arts area of the student parking lot is a DO NOT ENTER sign. Failure to heed this sign will result in your driving privileges being revoked and/or citation being issued. This road is for exit only from the student parking lot and may not be used as an entrance into the student parking lot at any time – even after school hours
- E. **ACCIDENTS IN THE PARKING LOT** – If you are involved in a car accident while in the school parking lot, report to either Mrs. Parker in the Commons Office or SRO Bill

Harris or SRO David Cantrell. Failure to do so is considered a hit and run, and you will be punished.

### III. VIOLATIONS/ PUNISHMENTS

- First Offense      Warning
- Second Offense    Loss of driving privileges for 7 days
- Third Offense      Loss of driving privileges for 30 days
- Fourth Offense    Loss of driving privileges for the remainder of the year

NOTE: Depending on the nature of the violation, an administrator may skip to a more severe punishment or may add other punishments to these above. Fines for all citations are \$130.00. Citations may be issued at the discretion of the SRO/deputy or CHS administration. \*\*\*If you receive a parking citation, you must take your copy of the citation and see Mrs. Parker in the Commons Office during lunch or after school within 3 days of the citation issue date.

### IV. ATTENDANCE POLICY/ STUDENT PARKING

Students are permitted to purchase parking contingent on good attendance. If a student is found to have poor attendance, tardies, excessive absences, etc., the student will be asked to relinquish his/her parking space for one farther away from the building, or the student may lose the privilege to drive to school altogether. Student parking for the upcoming school year will begin being issued in the spring and will be based on school attendance and upcoming grade. Students are strongly encouraged to maintain good attendance if they would like to drive and park and retain that privilege at CHS.

### V. BAND PRACTICE AREA

Students parking in the Fine Arts area of the student parking lot including spaces 23-284 must have their vehicles moved from inside the white lines by 3:15 p.m. each school day in order for the marching band to practice. If a student is expected to be on a trip or in after school detention then he/she must make prior arrangements to have his/her vehicle moved by the proper time. NO EXCEPTIONS WILL BE MADE. Students who leave their vehicles parked in the band practice area will be issued an alternate parking space.

\*\*CHS will not be responsible for any property damage or theft to any vehicle parked on school grounds.

I have read and understand the above rules and procedures, I understand that driving and parking on Cookeville High School grounds is a privilege, not a right; therefore, if I disregard or violate school rules, I stand to risk losing my driving privileges. I also understand that if I violate any driving law on campus or in the close proximity thereof, my privilege may be revoked.

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Student Signature

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Witness